

Worcestershire Regulatory Services Board

22nd June 2016

Worcestershire Regulatory Services Annual Report 2015/16

Recommendation	That the Board note the Annual Report for 2015/16 and agree that a copy be forwarded to each Chief Executive of the 6 partner authorities and Worcestershire County Council and also to the wider elected member base in their areas.
Contribution to Priorities	Not applicable
Summary	Under the new Worcestershire Shared Services Partnership Service Level Agreement, the Head of Worcestershire Regulatory Services and the Lead Finance Officer for the host authority, Bromsgrove District Council, are required to submit to the Board an annual report that covers the performance of the shared service and provides a summary of the finances. This report covers the period from 1 st April 2015 to 31 March 2016. If endorsed by the Board, a copy will be forwarded to each Chief Executive of each member authority and Worcestershire County Council. The authors would request that members use their usual channels within their authorities to distribute the report to the wider elected member cohort.
Report	<p>Under Clause 11 of Part 1 of the Shared Services Partnership Agreement, the Board is required to receive a report at its annual meeting which will be held no later than 30 June. The report covers the period from 1 April 2015 to 31 March 2016. The annual report is co-signed by the Head of Worcestershire Regulatory Services and the Lead Financial Officer for the Host Authority as required by the legal agreement.</p> <p>The report covers the performance of the service for that period, both in terms of KPIs and highlights of activity, a short summary activity report appearing at Appendix 5. This has been reduced somewhat as the Board now receives a separate Activity Data report, which covers these aspects in much more detail. The Annual Report also gives a summary of the financial position, the key achievements and covers</p>

issues relating to human resources. There are also sections on risk management and equalities.

The Annual Report will be published on the WRS website and will be shared with other partners e.g. Worcestershire LEP. A press release will be sent out to accompany the publishing of the report.

Putting the report into the public domain meets the requirement in the Regulators Code, made under the Regulatory Enforcement and Sanctions Act 2008, which requires local authorities to publish summary information about their regulatory activities each year.

Financial Implications

The financial implications are contained within the Annual Report.

Sustainability

N/A

Contact Points

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Background Papers

Worcestershire Shared Service Partnership Service Level Agreement.

